

Audit and Governance Committee



Date of meeting:	10 September 2024
Title of Report:	Health, Safety and Wellbeing Annual Report 2023-2024
Lead Member:	Councillor Sue Dann (Cabinet Member for Customer Services, Sport, Leisure and HR and OD)
Lead Strategic Director:	Chris Squire (Service Director for HROD)
Author:	Kirstie Spencer (Head of Health and Safety)
Contact Email:	Kirstie.spencer@plymouth.gov.uk
Your Reference:	HSW Annual Report 23-24
Key Decision:	No
Confidentiality:	Part I - Official

Purpose of Report

The annual Health, Safety and Wellbeing (HSW) Report is a statement of Plymouth City Council's (PCC) performance against its HSW Policy, and performance objectives detailed in HSW Performance Standards and the HSW Corporate Action Plan. It is an integral aspect of HSW governance.

This annual report covers the period 1 April 2023 to 31 March 2024. PCC demonstrates a strong commitment to Health, Safety and Wellbeing evidenced throughout this annual report.

Recommendations and Reasons

- I. The Audit and Governance Committee is recommended to note the contents of this report and to communicate and role-model positive HSW performance and leadership and actively improve and maintain individual HSW competency.

Alternative options considered and rejected

- I. N/A

Relevance to the Corporate Plan and/or the Plymouth Plan

The health, safety and wellbeing of employees and anyone affected by our undertakings, underpins all aspects of the corporate plan and ensures we uphold our legal, moral and financial duties.

Implications for the Medium Term Financial Plan and Resource Implications:

Resources required to assess and manage health, safety and wellbeing risks are allocated at local level, with a Corporate Contingency included in the MTFP for larger capital investment requirements.

Financial Risks

Financial risks may be realised following non-compliance with HSW Management System.

Carbon Footprint (Environmental) Implications:

None

Other Implications: e.g. Health and Safety, Risk Management, Child Poverty:

* When considering these proposals members have a responsibility to ensure they give due regard to the Council's duty to promote equality of opportunity, eliminate unlawful discrimination and promote good relations between people who share protected characteristics under the Equalities Act and those who do not.

Detailed within the appended report

Appendices

*Add rows as required to box below

Ref.	Title of Appendix	Exemption Paragraph Number (if applicable) <i>If some/all of the information is confidential, you must indicate why it is not for publication by virtue of Part 1 of Schedule 12A of the Local Government Act 1972 by ticking the relevant box.</i>						
		1	2	3	4	5	6	7
A	Health, Safety and Wellbeing Annual Report 2023 - 2024							

Background papers:

*Add rows as required to box below

Please list all unpublished, background papers relevant to the decision in the table below. Background papers are unpublished works, relied on to a material extent in preparing the report, which disclose facts or matters on which the report or an important part of the work is based.

Title of any background paper(s)	Exemption Paragraph Number (if applicable) <i>If some/all of the information is confidential, you must indicate why it is not for publication by virtue of Part 1 of Schedule 12A of the Local Government Act 1972 by ticking the relevant box.</i>						
	1	2	3	4	5	6	7
N/A							

Sign off:

Fin	DJN. 24.25. 069	Leg	LS/00 0010 75/1/ AC/2 8/8/2 4	Mon Off		HR	AM28 0290 824	Assets	N/A	Strat Proc	N/A
Originating Senior Leadership Team member: Chris Squire (Service Director for HROD)											
Please confirm the Strategic Director(s) has agreed the report? Yes											
Date agreed: 06/08/2024											

Cabinet Member approval: Councillor Sue Dann (Cabinet Member for Customer Services, Sport, Leisure and HR and OD)

Date approved: 28/08/2024